



## Integrated System News Bulletin

### REBILL FUNCTION TO REMOVED FROM IS

**Attention:** DMH Directly-Operated  
And Contract Providers

### STOP – Impact on You

Effective with the March 9, 2006, build of the IS, the REBILL function in the Integrated System will no longer work. Most users will employ a new procedure to capture those costs, but DAY TREATMENT providers must read the SPECIAL NOTE FOR DAY TREATMENT PROVIDERS below!

### CAUTION – What You Need to Know

Claims which have been Rebilled do not create a good audit trail in the Integrated System. The only indication that users see is on the Clinical side, and Rebills don't show on reports. Matching up Rebilled claims is extremely difficult, and Rebills may result in billing errors.



With this new build of the IS, the Rebill function had been removed. Users who wish to capture dollars from Medi-Cal for clients who have recently gained or re-gained eligibility will need to VOID their original claims and re-enter them ( with the correct Medi-Cal billing) as if they were new claims. Since DMH Finance denies claims that are denied by Medi-Cal, Rebill is not necessary for those claims. Users will simply correct and Resubmit them.

**SPECIAL NOTE FOR DAY TREATMENT PROVIDERS:** Please HOLD your Rebills UNTIL YOU ARE NOTIFIED BY DMH to begin Voiding and re-entering them. We are currently working on a special project to make certain that the Void process will not interfere with your Day Treatment Authorizations. As soon as that project is complete, we will notify you through IS Alert and on the IS website.

### GO – What You Need to Do

Starting with the new build: for any claim you would Rebill, VOID that service and then re-enter in from scratch. For more information on how to use Void, please refer to the IS Advanced Training Presentation (pages 32-end).

[http://dmh.lacounty.gov/hipaa/downloads/ADVANCED\\_IS\\_TRAINING\\_PRESENTATION.pdf](http://dmh.lacounty.gov/hipaa/downloads/ADVANCED_IS_TRAINING_PRESENTATION.pdf)

Or take a look at the IS Training Module on “Submitting a Claim” at

[http://dmh.lacounty.gov/hipaa/cp\\_UIS\\_TrainingModules.htm](http://dmh.lacounty.gov/hipaa/cp_UIS_TrainingModules.htm)

Or you can see the IS Movie on How to Void a Claim at

<http://dmh.lacounty.gov/hipaa/Void.htm>